

AKSHITKUMAR GAJERA

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SUMMARY OF WORK

Internationally trained Civil Engineer and urban design graduate with 2+ years of hands-on experience in construction cost estimating, bid preparation, and project coordination across infrastructure and residential development projects. Comfortable conducting quantity take-offs, preparing material and labour estimates, and managing tender submissions from start to close. Experienced reading and interpreting construction drawings, analyzing contract documents, and building working relationships with subcontractors, suppliers, and clients. Looking to bring technical estimating skills and a solid command of AutoCAD, Excel, Bluebeam, and Revit into a commercial estimator role.

EDUCATION

Sheridan College, Hazel McCallion Campus	2024
Post-Graduate Certificate — Urban Design, Mississauga, Ontario	
Conestoga College	2023
Post-Graduate Certificate — Advanced Building Systems, Cambridge, Ontario	
Gujarat Technological University	2018 – 2022
Bachelor of Science in Civil Engineering, Surat, India	

WORK EXPERIENCE

Kitchen & Building Systems Designer / Cost Estimator Trainee The Home Depot Toronto, Ontario	Jan 2025 – Present
• Prepare detailed cost estimates for kitchen installations and building system upgrades – covering cabinetry, countertops, flooring, plumbing fixtures, and ventilation – ensuring accurate material and labour costing for each proposal. • Review client-provided building plans and schematics to develop design and cost solutions, interpreting construction drawings to identify scope requirements and flag potential installation issues. • Use AutoCAD and 20/20 Design software to produce 3D visuals and quantity take-offs, supporting accurate proposals and customer-facing tender submissions. • Verify product specifications, dimensions, and pricing from supplier catalogues; liaise with internal procurement teams and external vendors to secure competitive material pricing and keep cost data current. • Communicate with customers throughout the full estimating process – from initial consultation through tender submission to project completion – successfully closing estimates and maintaining client satisfaction. • Maintain project cost tracking logs in Microsoft Excel to support budget monitoring and reporting across multiple concurrent projects.	
Junior Project Coordinator / Estimator Pragati Infra Pvt. Ltd. Surat, India — \$15M Infrastructure Project	Jun 2022 – Feb 2023
• Prepared detailed estimates for materials, labour, and equipment by conducting quantity take-offs from project drawings, specifications, and contract documents. • Developed building plans, site drawings, and cost models using AutoCAD, Revit, and OST, keeping estimates aligned with project scope and budget targets throughout the bid cycle. • Solicited competitive pricing from subcontractors and suppliers; reviewed and compared contractor quotes for best value and supported scope-of-work negotiations. • Analyzed contract documents and tender drawings to identify risks related to site conditions, scheduling, and market constraints, and reported findings to senior estimators and management. • Coordinated and presented bid status reports on schedule; maintained full tender documentation including bid packages, RFI logs, and bid archives for smooth project handover. • Reduced material waste and improved resource allocation by 15% through organized tracking of site progress, deliveries, and inventory data in Microsoft Excel. • Collaborated with engineers, subcontractors, and stakeholders to compile data and produce clear technical reports supporting cost and project decisions. • Achieved a 90% success rate in meeting daily project objectives by maintaining QA/QC standards and full compliance with project specifications.	
Urban Planning & Project Development Inspector (Co-op) URDC Limited (Government Firm) Surat, India — \$95M Project	Jan 2022 – Apr 2022
• Reviewed and analyzed tender drawings and contract documents for five project packages, interpreting building codes, zoning regulations, and highway construction specs to ensure bid compliance.	

- Gathered and analyzed site condition data, construction progress, and environmental factors using ArcGIS, Bentley Applications, and Total Station to support project forecasting and cost analysis.
- Coordinated with Project Management Consultants (PMC) and stakeholders to verify labour, machinery, and inventory data; identified and reported \$600,000 in financial discrepancies, leading to improved budget monitoring.
- Developed 2D and 3D models for road, bridge, and channel projects using AutoCAD, Revit, and Civil 3D, interpreting technical specifications to support scope definition and cost estimation.

PROJECTS

Master Plan Redevelopment — Erin Mills & Port Credit, Mississauga, ON *Jan 2024 – Aug 2024*

- Developed a strategic master plan and associated cost estimates for public and commercial infrastructure redevelopment, integrating zoning regulations and building codes to produce compliant, budget-aware proposals.

Energy Audit — Conestoga Welcome Centre, Kitchener, ON *Sep 2023 – Dec 2023*

- Conducted energy audits on a three-story building using RetScreen and eQUEST, assessing HVAC system efficiency and identifying cost-effective sustainable solutions for building system improvements.

3D Street Model — Avenue & Neighbourhood Street, Mississauga, ON *Apr 2024*

- Developed a detailed 3D model of an avenue and neighbourhood street using SketchUp and Lumion as part of an urban design college project.

CERTIFICATIONS

- **Building Code Identification Number (BCIN):** 507678
- Engineering Consulting Job Simulation — GHD, Forage
- Climate & Sustainability Job Simulation — BCG, Forage
- Internship Completion Certificate — Urban Ring Development Corporation Ltd.
- Presented at Institute of Urban Transport, City of Victoria, BC
- Valid Class G Driver's License with personal vehicle

SKILLS

- **Estimating Software:** Bluebeam Revu, OST (On-Screen Takeoff), Microsoft Excel (Advanced – cost tracking, pivot tables, formulas), Power Query
- **Design & Drawing Software:** AutoCAD, Revit, Civil 3D, ArcGIS, QGIS, MicroStation, Bentley, SketchUp, Lumion
- **Project Management & Coordination:** MS Project, MS Office Suite, Procore, 20/20 Design, RetScreen, eQUEST
- **Estimating & Project Skills:** Quantity Take-Offs, Material & Labour Costing, Bid Preparation & Closing, Subcontractor Procurement, Tender Submission, RFI Management, Scope of Work Review, Change Order Tracking, Contract Document Interpretation, Building Code Compliance, Cost Control & Budget Monitoring, Value Engineering, QA/QC
- **Soft Skills:** Attention to Detail, Deadline Management, Subcontractor & Supplier Relations, Client Communication, Analytical Thinking, Risk Identification, Cross-functional Teamwork, Problem-Solving

VOLUNTEER EXPERIENCE

- **Accessibility Volunteer** — Stopgap Foundation, Toronto
- **Surat Smart City Initiative** — Surat, India