

Sherry Mangal

May 20, 2026

Re: Primont

Human Resources Department,

I take this opportunity to introduce myself as a goal oriented and ambitious job seeker with passion for real estate.

I make it my business to exceed my clients' expectations, and I don't rest until they've purchased, rented or sold their property and are beyond ecstatic with the results. I wish to express my interest of working in your organization and take the opportunity to put forth my credentials.

I am currently working as a Real Estate Broker with Allied International Realty Canada Inc. I know how much work it takes behind the scenes to become a successful Real Estate Broker. That is why I pursued my real estate brokers' course, to continue to educate myself and become more knowledgeable about the rules and regulations in operating a real estate business.

I started my real estate career off by selling high end luxury custom build homes and pre-construction. I have now built my portfolio to working with 5 builders. I assist my clients throughout the entire process of purchasing from pre-construction stage, drafting of new home purchase and sale agreements, up to the final day of closing.

I am currently in possession of a valid Ontario Driver's Licence Class "G". I request you give me an opportunity to present my candidature personally and allow me to prove my competence in real estate.

Please find enclosed a copy of my resume and I look forward to being able to discuss the position with your further.

Kind Regards,

Sherry Mangal
Real Estate Broker

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An Accomplished Real Estate Broker with proven sales track record. Able to generate own business through aggressive prospecting and networking. Successful in closing business, working with buyers, sellers and builders, and developing long term relationship with clients. Providing world class service from contract to close.

PROFESSIONAL EXPERIENCE

Real Estate Broker

Allied International Realty Canada Inc., Brokerage

Jan 2018 - Present

Sotheby's International Realty Canada Brokerage

May 2013 - Jan 2018

Keller Williams Referred Realty Inc., Brokerage

July 2008 - May 2013

- Coordinate appointments to show homes to prospective buyers.
- Confirm with Lenders, Home Inspectors and Solicitors to ensure that terms and conditions of purchase and sale agreements are met before closing.
- Compare a property with similar properties that have recently sold to determine its competitive market price.
- Contact property owners and advertise services to solicit property sales listings.
- Evaluate mortgage options to help clients obtain financing at the best prevailing rates and terms.
- Interview clients to determine what kinds of properties they are seeking.
- Review property listings and relevant literature, and attend seminars, conventions and office training to remain knowledgeable about real estate markets.
- Advise clients on market conditions, prices, mortgages, legal requirements and related matters.
- Generate lists of properties that are compatible with buyer's needs and financial resources.
- Promote sales of properties through advertisements, open houses, and Toronto Multiple Listing Service.
- Arrange meetings between buyers and sellers when details of transactions need to be negotiated.
- Coordinate property closings, overseeing signing of documents and receives and records deposit cheques.
- Prepare documents such as representation contracts and purchase and sale agreements.
- Display commercial and residential properties of interest to clients and explain their features and benefits.
- Arrange for title searches to determine whether clients have clear property titles.
- Accompany buyers during their visits to inspection internal and external of property, advising them on the suitability and value of the homes they are visiting.
- Prepare sellers home by taking accurate measurements of livable area, taking professional pictures and professionally staging home for sale.
- Ability to communicate effectively both orally and in writing.
- Review pre-construction floor plans with clients purchasing new homes from builders.
- Work with 5 builders selling high end luxury custom build homes & pre-construction sales.
- Almont Homes ~ Fairglens Homes ~ Fairgate Homes ~ Amity Developments ~ Marvel Homes

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PROFESSIONAL EXPERIENCE

Mortgage Consultant

Mortgage Alliance Company

January 2007 – July 2008

Centum Metrocap Mortgage Corp

October 2001 – October 2006

- Managed and supervised mortgage underwriting department.
- Prepared training manual and trained new license mortgage agents.
- Processed mortgage applications to pre-qualify clients.
- Handled client customer inquiries and complaints.
- Conduct credit checks on Equifax and Trans Union to assist clients to re-establish credit and get pre-approved.
- Arrange meetings with Lenders, Appraisers, Solicitors, and clients to assist in arranging mortgage financing.
- Assist clients in arranging 1st, 2nd and 3rd mortgages to meet their financial needs.
- Assist clients in refinancing their mortgage when it comes up for renewal.
- Ability to communicate effectively to Lenders, insurers, solicitors and clients orally and in writing.

EDUCATION

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| • Humber College, Real Estate Broker | Toronto, ON | June 2024 |
| • Ontario Real Estate Board, Real Estate Sales Representative | Toronto, ON | July 2008 |
| • Seneca College, Mortgage Consultant | Toronto, ON | May 2003 |
| • Lester B. Pearson Collegiate, Ontario Secondary School Diploma | Toronto, ON | June 1998 |

ADDITIONAL SKILLS

- Data base reporting software – Internet based Toronto Multiple Listing Service, Realtor Link, and Land Registry.
- Efficient in Microsoft Office (i.e. Word, Excel, Publisher and PowerPoint)

REGISTERED with THE REAL ESTATE COUNCIL of ONTARIO (RECO)

- Regulated under THE TRUST in REAL ESTATE SERVICES ACT (TRESA), formerly THE REAL ESTATE AND BUSINESS BROKERS ACT 2002. December 2023 – Present
- Regulated under the REAL ESTATE AND BUSINESS BROKERS ACT 2002. July 2008 – December 2023

References Available Upon Request