

ARTHUR LD TRUONG
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OBJECTIVE: TO BE PART OF A STRONG SUCCESSFUL TEAM!

WORK EXPERIENCES

CONSTRUCTION SITE SUPERVISOR

May of 2018 - November 2025

MARLIN SPRING DEVELOPMENTS 2300 Yonge St. 5th, Floor, Toronto, Ontario,
M4P-1E4

- Overseeing all daily construction activities, coordinating crews, and managing subcontractors, suppliers, and personnel.
- Enforcing safety regulations and protocols, conducting regular inspections, identifying hazards, and maintaining a secure work environment in compliance with local codes and regulations.
- Monitoring project progress against established schedules, coordinating tasks among different trades to ensure an efficient workflow, and adapting plans to address delays or unexpected issues.
- Maintaining clear communication with project managers, architects, engineers, and clients. This includes preparing progress reports, daily logs, and safety records.
- Troubleshooting on-site challenges, resolving conflicts between subcontractors or team members, and making timely decisions to keep the project moving forward.
- An advanced understanding of construction methods, blueprints, technical drawings, building codes, and safety regulations.
- The ability to think analytically and solve problems quickly under pressure.
- Some Knowledge in Highrise building starting with shoring and structural caisson and finishing stage from drywall to occupancy.

SITE SUPERVISOR

February of 2016 – April 2018

YORKWOOD HOMES 95 BARBER GREENE ROAD, SUITE 302, DON MILLS,
ONTARIO, M3C 3E9

- Was in charge of the Sharon Village Site at East Gwillimbury as a Site Supervisor.
- Responsible from start to finish from (foundation to rough stage to finishing) all of the 142 Homes.
- Very challenging due to lots of the double and triple walk out basement.
- Making sure they are energy star ready and passed the blow door test.
- Dealing with all trades and the Ministry of Labor on site and ensuring a safe work environment.
- Making sure all footings, foundation, framing stages and occupancies are passed in accordance with the building code.
- Making sure all houses are completed on time for PDI and closing.

SITE SUPERVISOR

July of 2014 – January 2016

ICON HOMES LTD 70 DON PARK RD, UNIT 15, MARKHAM, ONTARIO, L3R 1G4

- Same responsibility in the past, but now doing everything by myself with no assistant site super or finishing super.
- Responsible from start to finish from foundation to rough stage to finishing of the house.
- Do all my cut sheets ready for forming crew.
- Dealing with all trades and the Ministry of Labor on site and ensuring a safe work environment.
- Making sure all framing stages are passed in accordance with the building code.
- Making sure all houses are completed on time for closing.
- Looking after exterior landscaping such as retaining wall in various places and chain link fence and sodding due to job site with steep incline.

SITE SUPERVISOR

July of 2010 – June 2014

LAURIER HOMES LTD 150 CONNIE CRESCENT – UNIT 4, CONCORD, ONTARIO,
L4K 1L9

- Responsible for all site projects and ensuring a safe work environment.
- Overseeing all trades and site workforce.
- Thorough understanding of construction methods, scheduling and blueprint reading.
- Supervise the rough and finishing stages of the house from foundation to framing to drywall, PDI, etc...
- Ordering of materials, supplies, scheduling municipal inspections, enforcing lumber management programs and managing the production schedule.
- Construct quality built homes according to standards within time schedules while minimizing costs and maximizing profitability of a high volume production site.
- Walking all homes on a daily basis to ensure imperfections are noted and all Homebuyers options and extras are completed.
- Conducts detailed frame check on each unit prior to drywall.
- Ensure trade partners embrace and work in compliance with the Health and Safety Policy.
- Instruct and motivate subcontractors to complete work in a timely manner while maintaining the level of detail and quality.
- Maintaining a professional and organized job site.
- Manage and inspect the quality of trades and hold them accountable to high standards of building.
- Looking after site completion from curves to sidewalk, paving and sodding.

BUILDER (SUPERVISOR)

June of 2008 – 2010

MATTAMY HOMES LTD IN THE CONSTRUCTION BUILDING DIVISION 2360
BRISTOL CIRCLE, OAKVILLE, ONTARIO, L6H 6M5

- Overseeing timely construction of each home, within budget and to company quality standards.
- Providing an efficient, safe manner through effective assistant management of trades, suppliers and staff.
- Assists Senior builders in ordering materials, scheduling municipal inspections, enforcing lumber management programs and managing the production schedule.
- Ability and experience in recognizing and solving problems on site Understanding of Ontario Building Code and Health and Safety regulations.

PROMOTION TO MATTAMY HOMES (OTTAWA DIVISION) AS A BUILDER (SUPERVISOR) IN 2008

ASSISTANT BUILDER (SUPERVISOR)

September of 2004 – June of 2008

- Assists builders in timely construction of each home, within budget and to company quality standards.
- Building management positions play an important role in producing QA-ready homes by coordinating various complex aspects of the construction process.
- Walking all homes on a daily basis to ensure imperfections are noted and all Homebuyers options and extras are completed.
- Conducts detailed frame check on each unit prior to drywall.
- Assists builders in supervising on-site construction staff including subcontractors, inspectors and suppliers by inspecting all work during construction to ensure compliance with plans and specifications and resolving construction problems.
- Understanding of Ontario Building Code and Health and Safety regulations Ability and experience in recognizing and solving problems.

TEAM LEADER/SENIOR PROGRAMMER:

March of 1999 – 2004

IPSOS-ASI LTD. IN THE OPERATION DIVISION 365 BLOOR STREET EAST, SUITE 501, TORONTO, ONTARIO, M4W 3L4

- In charge of researching and learning new Techneo software to use on the hand held palm.
- Provide leadership and innovation for junior programmers.
- Supervise, train and help junior programmers to manage their own job.
- Work with project manager and client service to prepare for questionnaire design.
- Set up questionnaire design using DASH language for telephone interviewing system.
- Program under UNIX platform and setting up quota screen for supervisor and interviewer.
- Deal with the coding department for the coding of open-ended responses Assist with project run and report preparation.
- In charge of the project from start to finish.
- Show professionalism and good communication skills.
- Set up a call report and check the margin.
- Excellent time management.

COMPUTER PROGRAMMER:

June of 1996 – February of 1999

GOLDFARB CONSULTANTS LTD. IN THE DIVISION OF TRAC Inc. (Tactical Research and Consultants) 4950 YONGE STREET, SUITE 312

- Interface with project manager and focus office to assist in the determination of programming and computer equipment needs for an assigned project.
- Assimilating run specification information to enable the preparation of data entry, cross tabulations, summary sheets, verbatim and other output documents.
- Providing network setup and instructions and training on-site data entry staff.
- Assist with processing the project run and delivering the output documents on-site.
- Knowledge of and excellent skills on computer system hardware and software.
- Hard working and quality oriented.
- Business travels extensively around the world.

EDUCATION

- **STUDY BACHELOR OF SCIENCE DEGREE** AT THE UNIVERSITY OF WESTERN ONTARIO
- Double area of concentrations in STATISTIC AND ENVIRONMENTAL SCIENCE

EDUCATION HONORS & SELF INTERESTS

- **ATHLETE OF THE YEAR and ONTARIO ACADEMIC AWARD** in my high school graduation year.
- **MARK ANDREW MEMORIAL SCHOLARSHIP AWARD** in my high school year.
- I enjoy playing basketball and golf.

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- REFERENCES WILL BE AVAILABLE UPON REQUEST