

Mandy Sardar

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[Mandy Sardar | LinkedIn](#)

Construction Project Manager specializing in high-value residential and commercial builds across Ontario, with expertise in regulatory approvals, stakeholder management, and cost control.

CORE COMPETENCIES

Project Lifecycle Management (up to \$35M)	RFI & Submittal Management
Municipal Permitting & OBC Compliance	Tendering & Procurement Coordination
Budgeting, Cost Control & Claims Mitigation	Stakeholder & Trade Coordination
Contract Administration (CCDC familiarity)	Environmental Assessments (Phase I & II ESA)
Schedule Development (Buildertrend, MS Project)	

TECHNICAL & REGULATORY SKILLS

- **Project Controls:** MS Project, Buildertrend, Job Costing, Procurement.
- **Software Proficiency:** Primavera P6, Procore, Bluebeam, AutoCAD, Square Take-Off
- **Compliance:** Ontario Building Code (OBC), Municipal Permitting
- **Documentation :** RFI, Submittals, Change Orders
- **Tools:** Advanced Excel (Cost Modelling, Forecasting), Monday.com

PROFESSIONAL EXPERIENCE

Project Manager | Glenaden Homes, Etobicoke, ON | Jan 2022 - May 2025

Project Lifecycle Management:

- Directed \$35M portfolio across 4–6 concurrent residential and commercial developments, consistently delivering projects ahead of schedule and up to 5% under budget.
- Coordinated 20+ trades and 5+ consultants across multi-phase developments.
- Developed and executed integrated project schedules and cost controls using Buildertrend, maintaining adherence to aggressive timelines.
- Coordinated municipal inspections, regulatory approvals, and vendor logistics across complex structural and custom design builds.
- Delivered Alfresco New Build two weeks ahead of schedule while maintaining budget compliance.
- Reduced project costs by 5% on the Hillcrest Renovation through optimized international procurement and logistics strategies.
- Managed approximately \$3M+ in cumulative change orders with <2% variance.

Stakeholder & Vendor Coordination:

- Directed stakeholder coordination across 5+ key parties including overseas ownership, consultants, and trade partners on high-value residential developments.
- Implemented structured weekly progress reporting and bi-weekly executive review sessions to maintain alignment with remote ownership.
- Reduced decision turnaround time by approximately 3 days through milestone-based reporting and virtual walkthrough protocols.
- Navigated restrictive condo board regulations at 660 Pape, mitigating material handling, delivery access, and neighbor-related constraints without schedule impact.
- Sequenced trade operations within limited access windows and coordinated directly with property management to prevent work stoppages or compliance violations.
- Delivered both the Kingsway custom home and 660 Pape condominium project on schedule despite remote client oversight and constrained operating environments

Environmental Risk Mitigation & Schedule Recovery:

- Led environmental risk mitigation during foundation works at 161 Robert St. following petroleum contamination concerns and municipal stop-work directive.
- Directed soil sampling and environmental testing process to establish compliance pathway and expedite regulatory review.
- Coordinated engineering remediation strategy and secured municipal clearance without long-term project impact.
- Executed accelerated recovery schedule including overtime and weekend trade deployment to protect critical path.
- Protected critical path schedule with zero downstream trade delays.

Assistant Project Manager | SID Renos, Burlington, ON | Jan 2021 - Jan 2022

Compliance & Technical Support:

- Administered regulatory compliance across commercial developments, including coordination of Phase I & II Environmental Site Assessments (ESA) and municipal permitting requirements.
- Led scheduling and oversight of city inspections, maintaining zero compliance deficiencies across project lifecycle.
- Implemented LEED-aligned sustainability measures within residential & commercial execution frameworks to support environmental performance targets.
- Streamlined inspection documentation and invoicing workflows, improving project filing efficiency and closeout timelines.
- Proactively identified a documentation gap prior to municipal review that could have delayed occupancy clearance, coordinated corrective submissions with consultants, and secured inspection approval without schedule impact.

Project Coordinator | SID Renos, Burlington, ON | May 2020 – Jan 2021

Multi-Site Operations & Trade Management:

- Oversaw 15+ active residential and commercial construction sites concurrently across Toronto and Northern Ontario (Sudbury region).
- Independently managed trade coordination, site progress tracking, and issue resolution across geographically distributed projects.
- Conducted bi-weekly regional travel between GTA and Sudbury to perform site walkthroughs, quality control reviews, and municipal inspection coordination.
- Scheduled and sequenced 20+ trade partners per project, ensuring adherence to scope, timelines, and safety standards.
- Coordinated municipal inspections and ensured compliance with Ontario Building Code (OBC) requirements across multiple jurisdictions.
- Identified and resolved on-site conflicts proactively, preventing scope creep and minimizing downtime across active builds.

EDUCATION

Post-Graduate Diploma - Project Management (Honours)	Seneca College, Toronto, ON (GPA 3.8/4.0)
Post-Graduate Diploma - Construction Project Management (Dean's Honour)	Fanshawe College, London, ON (GPA 4.0/4.2)
Bachelor of Engineering - Civil Engineering (Merit Award)	Gujarat Technological University, India (GPA 3.9/4.0)
Blueprint Reading & Estimating (3 credits)	Toronto Construction Association (2023)

CERTIFICATIONS & PUBLICATIONS

- **Project Management Professional (PMP):** (Exam Scheduled: May 2026)
- **LEED Green Associate**
- **Six Sigma White Belt Certification**
- **Publication:**
Sardar, M. *Study of Durability Properties of Alccofine-Based Concrete and Use of Alccofine and Fibres in Concrete*. IJTIMES.