

ANDREW M. SOMWARU

CONSTRUCTION MANAGER / INSPECTOR / WARRANTY SPECIALIST



Barrie, Ont.



(647) 991-1082



Dreu80@outlook.com

Andrew M. Somwaru
7 Gateway Dr.
Barrie, Ontario
L9J 0Y1

To Whom it may concern,

Please accept my attached resume in consideration for a position within your organization. My extensive background of over 20 years in the construction industry has provided me with a strong foundation of knowledge and skill set, along with practical hands-on experience in residential/commercial construction that would effectively contribute to your organization's initiatives and objectives.

I am looking forward to any future possibilities of employment within your organization, and also look forward to hearing from you. Please feel free to contact me to answer any questions that you may have and/or to schedule an interview at your convenience.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Andrew M. Somwaru".

Andrew M. Somwaru

ANDREW M. SOMWARU

CONSTRUCTION MANAGER / INSPECTOR / WARRANTY SPECIALIST



Barrie, Ont.



(647) 991-1082



Dreu80@outlook.com

CORE COMPETENCIES

Positive attitude

Planning and organizing

Punctual

Dedicated

Problem solving

Detailed oriented

Dependable

Self-motivated

Excellent communication

Flexible

Quick thinker

Adaptability

Innovative

PROFESSIONAL PROFILE

- Worked in the construction industry for over 23 years. Tasks included but not limited to conducting conciliation inspections, issuing reports and maintaining homeowner files/cases.
- Managing the day-to-day operations of the Customer Services Department. Working directly with Construction Departments and assisting with: completion of units, quality control, scheduling trade reparations of all deficiencies, tracking of all PDI/30-Day/6 Month/Year-End/2nd Year/MSD deficiencies, lists and forms.
- Knowledgeable in residential/commercial building procedures/practices (build-outs, internal/external finishes, quality control, reporting, administrative).
- Former Tarion Warranty Corporation Representative who is knowledgeable with warranty and conciliation processes, the Ontario New Home Warranties Plan Act, the Construction Performance Guidelines and the Ontario Building Code.
- Experience with Microsoft Word, Excel, Power Point, Outlook, Teams.
- Experience with builder software: Tarion Builderlink, NewStar, BuilderGo, Builder Linx and Build Pro.

PROFESSIONAL EXPERIENCE

SENIOR WARRANTY SERVICES INSPECTOR

SEP 2019–PRESENT

Sorbara Group of Companies

Senior Inspector reviewing all homeowner concerns, deficiencies submitted by homeowners and all Tarion form submissions (30-Day/6-Month/Year-End/2nd Year/MSD Forms). Reviewed and maintained conciliation files; attending conciliations and homeowner meetings as required. In addition to all Tarion/Warranty matters, also conducted quality assurance inspections, PDI's and regular review of site conditions. Regularly met with VP, Managers and Site Supervisors for weekly/monthly meetings.

WARRANTY SERVICES REPRESENTATIVE

DEC 2015–MAY 2019

Tarion Warranty Corporation

Acted as a mediator between homeowners and builders, conducting conciliation inspections to determine if items on the homeowners 30 day/Year End/2nd Year/MSD lists were covered under the Ontario New Home Warranties Plan Act. Issuing reports in regards to the conciliation inspections, concluding on if the homeowner's concerns were covered under the warranty. Scheduling trades and contractors for special investigations and reparations. Determine and issue cash settlements to homeowners for items covered under the warranty. Assisting Tarion in matters related to the License Appeal Tribunal (LAT) and the Builder Arbitration Forum (BAF).

RESIDENTIAL / COMMERCIAL OFFICE MANAGER

JUN 2012–DEC 2015

Mady Developments

Residential - Worked with Construction Department assisting Site Supervisor to ensure completion of units/common element areas. Scheduled trades, supervised Service Technicians and purchased all required material for repairs. Scheduled and assigned cleaning crews. Chaired and kept minutes for meetings between Construction and Service Departments. Managed and maintained all Tarion/warranty related matters. Conducted all PRE PDI/PDI's, performed Quality Assurance inspections, tracked/processed/scheduled all PDI/30-Day/Year-end deficiencies. Ensuring trades were meeting deadlines and upholding quality standards. Corresponding with homeowners to provide the best customer service experience.

Commercial - Handled all tenant/owner related issues and was the point of contact for all tenants/owners. Conducted unit turnovers and key releases with tenants/owners, reviewed tenant/owner buildout plans, tracked/processed/scheduled all additional work to be done (scan/core, electrical upgrades, plumbing additions/venting, etc). Once approved, worked with appropriate base building trades on pricing and scheduling of all additional work to be done. Tracked/processed all RFI/RFPs.

EDUCATION

Mechanical Engineering –
Design Technology
Centennial College
2000 – 2003

High School Diploma
Pickering High School
1995 – 1999

WELDING TECHNICIAN / QUALITY CONTROL

OCT 2010–JUNE 2012

Bobrick Washroom Equipment

Manufacturing stainless steel cabinets and washroom equipment. Worked with quality control team and was part of the company safety program.

SUPERVISOR / RESIDENTIAL SERVICE COORDINATOR

OCT 2005–OCT 2010

Norseman Construction

Worked at various buildings throughout the GTA supervising: cleanup teams, unit protection teams and warranty service repair teams. Residential Coordinator - Assisted Customer Service Departments with QA/PDIs, quality control, scheduling trades/repairs, corresponding with the homeowners and resolving all deficiencies.

Windemere by the Lake 2005-2007 - *Warranty Service Technician Supervisor.*

- Supervised all Service Technicians attending to repairs. Assisted with deficiency repairs.

Kingswood on Bloor 2007-2009 - *Residential Coordinator.*

- Supervised all Service Technicians attending to repairs. Performed QA/PDI inspections. Maintained all deficiency reports, processed all work orders. Scheduled appointments with homeowners and trades.

Chateau Royale 2009-2010 - *Residential Coordinator.*

- Supervised all Service Technicians attending to repairs. Performed QA/PDI inspections. Maintained all deficiency reports, processed all work orders. Scheduled appointments with homeowners and trades.

GENERAL CONTRACTOR SUPERVISOR

MAY 2003–OCT 2005

Builder the Best Construction

Supervised and assigned tasks for all employees, maintained all appropriate paperwork, performed and maintained quality control procedures. Assisted with all build out/renovation procedures and processes (carpentry, plumbing, taping, drywalling, painting, tiling, flooring etc).