

Kaelann Herbert

Brampton, Ontario, L7A 0T9

(289)- 981- 0487 | Kaelann123@outlook.com

A detail-oriented and problem-solving individual eager to expand skills and apply architectural knowledge in the Winter Work Term. Seeking to utilize volunteer experience, community involvement, and academic knowledge from projects as well as experience in the built environment.

EDUCATION

Bachelor of Applied Technology (Honours)- Architecture - Project and Facility Management **2023 – Present**
Conestoga College, Cambridge, ON

High School Diploma **2023**
St. Edmund Campion Secondary School, Brampton, ON

SKILLS

- Time management
- Problem-solving skills
- Effective communication
- Microsoft 365 software
- Teamwork and collaboration
- Organization
- AutoCAD, SketchUp and Revit

PROJECT WORK

Live-Work: Context/Function/Form (2023)

- Microsoft Office components were used for a means of organization and submission formatting.
- Developed a design proposal for a small live-work building, integrating programmatic components within a defined site.
- Utilized AutoCAD, SketchUp, and Revit.
- Applied project and facility management principles.

EXPERIENCE

Electrical Trades Assistance, Fabian Electrical Services, Brampton **June 2024– August 2024**

- Assisted in interpreting and implementing electrical plans for residential projects.
- Installed electrical boxes and wiring while ensuring safety codes and standards.
- Ran and fished electrical wires through walls and ceilings.
- Collaborated with electrician to ensure efficient installation under supervision.
- Maintained a clean and organized work environment, handling tools and materials safely.
- Operating hand tools and power tools.

Donation Receiving and Sorting, Regeneration Thrift Store, Brampton **November 2022- March 2023**

- Sorted and maintained food racks and clothing shelves to ensure a clean and accessible space.

- Greeted and assisted donors, providing excellent customer service while accepting and processing donations.
- Packaged and distributed food items.
- Collaborated with team members to maintain a well-organized environment.
- Demonstrated strong attention to detail in handling donations, ensuring items were properly categorized, displayed and each customer was served.

Student Support Volunteer, Aylesbury Public School, Brampton

January 2020- February 2020

- Assisted teachers in organizing and facilitating engaging classroom activities.
- Provided attentive supervision during classroom and lunchtime periods.
- Supported children with daily tasks.
- Developed strong communication and interpersonal skills by engaging with students, teachers, and staff.

Volunteer for Santa's Little Helper, Canada Post, Brampton

November 2019- December 2019

- Wrote personalized response letters from Santa Claus to children.
- Demonstrated strong writing and creativity skills.
- Managed time effectively to complete a high volume of letters within tight seasonal deadlines.