

# MYA COUTURE

 myac.realty@gmail.com

 416 845 8429

 Port Severn, ON L0K

## SKILLS

- Bilingual in French and English
- Home Inspections
- Commercial Real Estate
- Real Estate Land Development/Zoning /Planner
- CMA Software Knowledge
- Database Management
- Financial Planning
- Microsoft Office
- CRM Software Use
- Strong Organizational Skills
- Contract Negotiation
- New Project Development

## EDUCATION

### Georgian College

Barrie, ON • 09/2018

### *Advanced Diploma 3 Year*

*College Graduate* : Law  
Studies

## PROFESSIONAL SUMMARY

Well-qualified BILINGUAL approachable Realtor with proven success in improving operations and solving problems. Highly proficient in building lasting relationships with key decision makers, customers and team members to further company goals. Ready to leverage training and experience to take on new professional challenges. Aiding Large Scale Builders with the development of Vacant land and associating that partnership with township coordinators is a passion. Up to date training on multiple Software for organization and presentation .

## WORK HISTORY

### Remax hallmark Peggy hill group realty - Real Estate Agent

*Barrie, ON • 10/2018 - Current*

- Managed contracts, negotiations and all aspects of sales to finalize purchases and exceed customer expectations.
- Wrote listings detailing and professionally highlighting property features to increase sales chances Using multiple different Computer Software's
- Liaised between buyers and sellers to provide positive experiences for both parties.
- Sold high volume of properties in short timeframes to exceed quotas and maximize business revenue.
- Entered data into lead gen SOFTWARES, ensuring accuracy and uniformity both French and English
- Worked directly with Law firms On closing documents and mortgage brokers/ appraisers to aid customers to close on large scale properties In the Commercial & Land development aspect of the market .
- Planned and organized township zoning by-law officers to attend on site property visits for the developing and permit issuing .

### Universal music Canada - Tv Anchor

*Toronto • 06/2015 - 06/2019*

- Worked flexible hours; night, weekend, and holiday

shifts.

- Maintained energy and enthusiasm in fast-paced environment.
- On Screen reporting/ tv personality in BILLINGUAL French and English anchoring
- Researched and produced daily news reports.
- Developed original stories and curated content from national news organizations to provide wide variety of coverage.

### **Bell - Bell Customer Service Investigations**

*Ottawa, ON • 02/2013 - 08/2015*

- Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.
- Answered customer telephone calls promptly to avoid on-hold wait times.
- Conducted confidential investigations of potential insurance law violations.
- Collected information pertaining to criminal proceedings and performed investigations to resolve cases.
- BILLINGUAL internet data fraud department customer service representative working direct with clients on a case by case work load, resolving issues