

Akshank Shukla

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OBJECTIVE

Motivated and detail-oriented professional with 2 years of on-site construction experience and a certificate in Occupational Health and Safety, seeking a Health and Safety position to apply strong organizational, leadership, and problem-solving skills to promote safe and efficient work environments.

EXPERIENCE

Construction Labourer at Cervini Painting & Decorating

April 2023 — Present

- Assist site supervisor and foreman with daily operations to maintain site efficiency and safety.
- Perform pre-painting preparation and post-project cleanup to uphold project standards.
- Maintain accurate supply logs and coordinate material orders to support project timelines.
- Manage deliveries by cross-referencing incoming materials with purchase orders.
- Support foreman in reviewing drawings against as-built site conditions for project accuracy.
- Ensure the site shack is clean, organized, and compliant with safety requirements.
- Coordinate with other trades and site supervisors to keep projects on schedule.
- Verify that suites are completed according to purchasers' customization and color selections.
- Perform patching, putty application, sanding, priming, rolling, painting, and wallpaper priming as part of daily site work.
- **Notable Projects:** Festival (Menkes), Pearl Place (Conservatory Group), Promenade Park Towers (DMF Construction), Parkside Square (Tribute Communities), Connectt Condos (Lindvest), Keystone (Kaneff), Clockwork (Mattamy Homes), Block 8 Square One District (Daniels), Mont Vert (Primont).

Overnight Dairy Clerk at Fortinos Brampton Quarry Edge

October 2022 — February 2023

- Stocked and rotated dairy products efficiently to maintain freshness and inventory accuracy.
- Delivered excellent customer service by promptly responding to customer inquiries.
- Maintained a clean, organized department while strictly following health and safety standards.

- Identified and reported any potential safety hazards to management promptly to ensure compliance with temperature and food safety regulations.

Junior Project Administrator at Cervini Painting & Decorating

Summers 2020 & 2021 (June – September)

- Assisted in estimating material and labor costs for high-rise construction projects across the GTA.
- Created and maintained project tracking sheets in Excel and Office Suite to support project planning and resource management.
- Completed data entry tasks accurately and within required timeframes to maintain project efficiency.
- Organized and filed project documents weekly to ensure easy access and up-to-date records.
- Stayed current on all ongoing project details to support site supervisors and project managers.
- Consistently demonstrated punctuality, professionalism, and strong attention to detail in a fast-paced environment.

EDUCATION

Occupational Health & Safety at Toronto Metropolitan University 2024 — 2025

Business Administration Marketing at Seneca Polytechnic 2022 — 2024

EXTRA CURRICULAR

Election Volunteer — Campaign for Vinod Kumar Mahesan

August 2018 – October 2018

- Promoted candidate campaigns to drive strategic initiatives and raise public awareness of key policies.
- Built strong interpersonal and teamwork skills by engaging with citizens through door-to-door outreach.
- Led a team of 15+ volunteers, informing residents about the upcoming election and increasing voter engagement by 65%.

SKILLS & CERTIFICATIONS

- Strong organizational, leadership, and time management skills.
- Excellent multitasking and problem-solving abilities.
- Skilled at teamwork, communication, and highly adaptable.
- High attention to detail and commitment to quality standards.
- Working at Heights Certification & WHMIS Certification.