

Ebrahim Mojtabaee

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PROFESSIONAL SUMMARY

Experienced Site Supervisor With over 10 years of expertise in managing both high-rise and low-rise residential projects, I have a proven track record of delivering projects on time, within budget, and meeting the highest safety and quality standards. Proficient in project scheduling, subcontractor management, team coordination, and a deep understanding of construction techniques, blueprints, and safety compliance. I excel at overseeing day-to-day on-site operations, ensuring all project requirements are met, and guiding cross-functional teams toward successful project completion. We are working with a highly skilled crew to manage the final phases of construction for our high-rise projects.

- Site Management & Project Coordination
- Project Scheduling & Budget Control
- Blueprint & Technical Drawing Interpretation
- Safety Compliance & Risk Management
- Subcontractor & Vendor Relationship Management
- Quality Control & Assurance
- Team Leadership & Workforce Development
- Contract Negotiation & Compliance
- Client & Stakeholder Communication
- Material Procurement & Equipment Management

PROFESSIONAL EXPERIENCE

Site Superintendent

Times Group Corp, Toronto

May 2023– Present

- Follow engineering and architectural recommendations on the blueprints when completing construction tasks for the project.
- Order construction materials, tools and machines in relation to needs according to the schedule of construction
- Reviewed blueprints and technical drawings, identifying challenges and ensuring alignment with project specifications to avoid delays and errors.
- Supervised demolition and shoring activities, ensuring strict adherence to safety protocols and maintaining structural integrity on-site.
- Oversaw daily operations of subcontractors, laborers, and construction teams, ensuring smooth workflows and compliance with safety regulations to create a safe and efficient work environment.
- Lead and manage on-site operations for high-end residential projects, ensuring quality and efficiency.

Superintendent- Pavilia high-rise & town home

Aug2018 – May2023

Times Group Corp, Markham

- **Team Management:** Lead a team of construction workers (27 total) on a \$50 million townhome development project, scheduling shifts, delegating responsibilities, and supervising daily tasks to ensure smooth operations.
- **Finishing Operations:** Oversee the final stages of construction, including drywall installation, painting, flooring, and other finishing work, ensuring that all tasks are completed in accordance with project timelines and specifications.
- **Coordination & Collaboration:** Work closely with project managers, contractors, subcontractors, and various trades to ensure seamless integration of finishing work with other phases of the project.
- **Blueprint and Technical Review:** Review and follow engineering and architectural recommendations on blueprints to ensure finishing work aligns with project specifications and identify potential challenges to prevent delays or errors.

- **Material Management:** Order construction materials, tools, and machinery based on the needs outlined in the project schedule, ensuring that the right resources are available at the right time to avoid delays.
- **Safety Compliance:** Supervise demolition, shoring activities, and all finishing operations, ensuring strict adherence to safety protocols and maintaining structural integrity on-site.
- **Inspection & Quality Control:** Manage the inspection process for all finishing work, ensuring compliance with blueprint, safety regulations, and client expectations.
- **Operations Oversight:** Oversee daily operations of subcontractors, laborers, and construction teams, ensuring compliance with safety regulations and creating a safe and efficient work environment.
- **Reporting:** Conduct regular site meetings and provide comprehensive reports

Site Supervisor -village Park town home II

Times Group Corp, Markham

Nov 2016 – Aug2018

- Supervise all aspects of townhome construction projects from site preparation to final walkthrough.
- Coordinate with subcontractors, suppliers, and project managers to ensure project milestones are met.
- Enforce safety regulations and conduct regular site inspections to maintain compliance.
- Review blueprints, specifications, and permits to ensure proper execution, and resolve any on-site issues to prevent project delays.
- Coordinated with vendors to ensure timely delivery of materials and supplies.
- Managed subcontractors to ensure that work was being performed to the standard of quality and safety.
- Maintained accurate project records, including schedules, budgets, and work logs.

Assistant Site Supervisor- Village Park town home phase I

Times Group Corp, Markham

May 2015 – Aug2016

- Assisted in supervising construction activities, monitored daily site progress to ensure compliance with building codes and regulations, and supported the lead site supervisor in managing overall project execution.
- Conducted quality checks and addressed deficiencies in workmanship, ensuring high standards of construction quality.
- Scheduled material deliveries and maintaining smooth operations and preventing delays on-site.
- Coordinated mandatory city inspections at each stage of work to ensure compliance and timely project progression. Prepared necessary documentation in advance to prevent delays.
- Tracked and recorded daily activities in the logbook, ensuring accurate reporting for the project manager and future reference during inspections.

EDUCATION & TRAINING

Graduate courses Concordia university, Canada	2015
MBA Strategic Management University of Tehran, Iran	2014
Bachelor of Science in civil Engineering IAU, Tehran, Iran	2003

CERTIFICATIONS

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| <ul style="list-style-type: none"> • IHSA, Joint Health and Safety Committee • IHSA, Working at Height -Fundamentals of Fall Prevention • IHSA, Working at Heights-Fundamentals of Fall Prevention | <ul style="list-style-type: none"> • St. John ambulance, Standard First Aid-CPR C- AED, • RGM, Articulated Boom Elevating Work platform |
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TECHNICAL SKILLS

- Microsoft Project
- working knowledge of AutoCAD
- MS Office (Excel, Word, PowerPoint)