

CONTACT

- 647 - 470 - 5604
- rei.carcani@outlook.com
- Toronto, ON M9R 1E6
- www.linkedin.com/in/rei-carcani

EDUCATION

TORONTO METROPOLITAN UNIVERSITY

- B.Eng - Bachelor of Civil Engineering - Structural
- Relevant Courses: Structural Steel and Concrete Design, Geotechnical Properties of Soils, Computer Aided Structural Analysis, Civil Engineering Systems, Hydrology and Water Resources, Highway Materials, Foundation Engineering, Surveying

SKILLS

- PC Application Literacy: HeavyBid, Microsoft Office (Word, Excel, PowerPoint, One Note), Primavera P6, Pipeline
- Graphics Modelling Programs: AutoCAD, ETABS, SAP2000, Civil3D, SolidWorks, Bluebeam, StructionSite, MATLAB
- Certifications: Working at Heights, WHMIS, Standard First Aid CPR and AED, Basics of Supervising, Supervisor Health & Safety Awareness, COR Essentials, Traffic Control - Temporary Work Zones
- Licenses: G Drivers License

LANGUAGES

- English (Fluent)
- Albanian (Fluent)
- French (Intermediate)

REI CARCANI

PROFESSIONAL SUMMARY

Solution-focused and self-directed construction professional with 3 years of construction experience in estimating, project management, field coordination, semi-skilled labour, and tool handling paired with many years of people skills. Ambitious team-oriented leader with proven analytical, time management and organizational skills. Avid learner with excellent interpersonal, written, and verbal communication skills to develop healthy, strong professional relationships with employees and management, proven through design and professional experience.

WORK EXPERIENCE

Clearway Construction Inc.

Core Associate

JAN 2023 - PRESENT

- Reviewed, interpreted, and applied drawings and specifications to develop accurate cost estimates for unit rate and lump sum contracts summing up to over 350 million dollars
- Tailored estimates and proposal documents for bid-build, design-build, and construction management projects, incorporating detailed quantity takeoffs and scope identification
- Collaborated on constructability, staging, and scheduling reviews to optimize project approaches to address risks and information gaps
- Managed subcontractor and supplier relationships by soliciting, evaluating, and negotiating quotations to ensure alignment with project requirements
- Maintained estimating databases, bid records, and rate information, while supporting tender closings, weekly planning, and on-site supervision as needed
- Developed process mapping procedures to streamline operations, ensuring consistency, efficiency, and alignment with company goals.

PCL Constructors Canada Inc.

MAY - AUG 2023

Field Coordinator - MacDonald Block Reconstruction Project

- Led and facilitated weekly foreman site meetings to review project schedules, address outstanding deficiencies, and ensure alignment on priorities and tasks.
- Assisted in creating and updating a master schedule plan sequencing construction works with respect to project deadlines.
- Monitored and documented deficiencies related to client requirements and architectural design, ensuring timely follow-up on site activities and effective communication with all trades.
- Managed and tracked site work progress and manpower for all interior finish trades on a weekly basis, utilizing various tools such as Bluebeam and StructionSite.

PCL Constructors Canada Inc.

JAN - APRIL 2023

Project Coordinator - Rogers Centre Phase 1 Renovations

- Achieved a high level of value assisting all 6 project managers and 10 field members with day-to-day duties on a high profile project valued at over \$300 million dollars
- Tracked and coordinated Submittals, RFIs, subtrade pre-mobilization, and closeout submittal documents to achieve substantial completion efficiently
- Chaired and coordinated RFI and submittal meetings with stakeholders, architects, and consultants to ensure timely resolution of issues and project requirements.
- Maintained a high level of quality assurance confirming that work was performed in accordance with the plans, specification, and Building Code prior to site walkthrough with City of Toronto Inspectors
- Coordinated with subtrades, vendors and videographer to record and facilitate training through modules/worksheets for the Toronto Blue Jays on all newly installed equipment in the stadium

International Estonian Centre Inc.

MAY 2022 - JAN 2023

Project Coordinator - KESKUS

- Achieved high administrative output assisting the Development Manager with daily duties
- Actively participated in project management meetings liaising with architects, consultants and contractors upon various drawings / designs of caissons, micropiles, and shoring around a heritage site in the heart of downtown Toronto
- Examined the scope of work and provided detailed estimates based on drawings and specifications, while conducting daily deficiency walks to ensure field contract work adhered to the required specifications and drawings.
- Managed and conducted value engineering analysis on project documentation to ensure that all relative project information is captured, examined, and transferred to the digital project database
- Tracked contract execution and documentation in association with payment procedures, producing progress draw documentation for monthly presentations to project financiers
- Assisted managing Contractor's Request Information (RFI's) on behalf of the owner