



KELVIN O. KODU

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TOP SKILLS

- Project management
- Construction
- AutoCAD
- Client relations
- Surveying
- Microsoft Office Suite

PROFESSIONAL EXPERIENCE

DAYSTAR HOMES AND CONSTRUCTION INC.

Project Supervisor | July 2021 – January 2024

- Plan, Interpret and develop client building project ideas.
- Manage budgets.
- Manages multidisciplinary teams and evaluate performance.
- Set deadlines and monitor project progress against time and budget constraints.
- Diagnose and troubleshoot issues.

PENTONVILLE LUXURY PROPERTY LIMITED

Project Manager | January 2019 – June 2021

- Plan and develop client building project ideas.
- Create and manage budgets.
- Manages multidisciplinary teams and evaluate performance.
- Set deadlines and monitor project progress against time and budget constraints.
- Diagnose and troubleshoot issues.

COMMUNITY INVOLVEMENT

HOFFEN PROJECT | 2018 - 2022

- Volunteer for set-up/tear down of community support programs in low-income neighbourhoods
- Supported communications with community leaders in planning yearly holiday events.

EDUCATION

MOHAWK COLLEGE

Diploma – Civil Engineering Technician

September 2022 – April 2024

BOWEN UNIVERSITY

BSc. Business Administration

October 2006 – November 2010