
Objective:

Results-driven Real Estate and Land Development Coordinator with expertise in architecture, urban planning, and project management. Seeking a challenging role to leverage skills in coordinating complex projects, zoning regulations, and sustainable urban development.

Experience:

Real Estate and Land Development Coordinator

Land Services Group - Markham, Ontario March 2022 - Present

- Coordinate all aspects of land development projects, ensuring compliance with regulations and standards.
- Conduct feasibility studies and financial analysis for potential development opportunities.
- Oversee contracts, budgets, and schedules, delivering successful projects.
- Facilitate community engagement and maintain positive stakeholder relationships.

Real Estate Sales Representative Multiple Brokerages

November 2016 - Present

LSG Realty, Central Home Realty, Century21 Heritage Group

- Represent buyers, sellers, and investors in commercial and land real estate transactions.
- Conduct market research, build networks, and provide tailored recommendations to clients.
- List and market properties through various channels, achieving sales targets.
- Prepare comprehensive reports and maintain accurate transaction records.

Building Structure/Concrete Inspector

WSP Construction Consulting - Toronto March 2013 - February 2021

- Perform inspections, ensure compliance with codes and specifications.
- Collaborate with architects, engineers, and construction teams.
- Prepare detailed reports and provide technical guidance.

ArcGIS Technician

Planning Department York Region - Newmarket, Ontario September 2012 - March 2013

- Utilise ArcGIS software for spatial analysis and data management.
- Analyse geospatial data, support land use planning initiatives.
- Prepare maps and collaborate with planning staff.

Education:

Master of Urban Design IUST University - Iran - Tehran September 2007 - February 2010

Master of Preservation Architecture Art University - Iran - Tehran September 1998 - August 2001

Bachelor of Preservation Architecture Heritage University - Iran - Tehran February 1994 - August 1998

Skills:

- Land Development Coordination
- Urban Planning and Design
- Project Management
- Preservation and Restoration
- GIS and Spatial Analysis
- Stakeholder Engagement
- Data Analysis and Research
- Regulatory Compliance
- Communication and Presentation
- Problem Solving and Decision Making