

ADRIAN SALAME

 (647)-649-7218

 @adrian-salame

 adrian.salame@yahoo.com

WORK EXPERIENCE



AIG - Summer Internship Program

Summer 2023

- Work within the Claims division managing a portfolio of clients as part of the AIG Internship Program
- Assisting on project and initiatives organization-wide gaining experience through AIG operations
- Utilizing Microsoft programs such as Excel and Word as well as other office programs

metro METRO - Risk Management Clerk

January 2023 - June 2023

- Operates out of the company's head office in the finance department specifically the risk management team
- First point of contact for any insurance claims analyzing them accordingly for the company and their subsidiaries
- Works with the team to ensure all claims are processed in a timely and efficient matter



NESTLE - Customer Supply Chain Intern

May 2022 - September 2022

- Analyzed supply chain and presented suggested improvement to managers
- Primarily focused on the ice cream department at Nestlé
- Received inbound and made outbound B2B calls to Nestlé customers across Canada providing customer service and placing orders



CRA - Marketing Assistant

September 2021 - January 2022

- Created and implemented marketing plans for the organization
- Acted under direction of organization's head of marketing
- Performed marketing and communications tasks daily while also working on long term projects



CITY OF TORONTO

March 2019 - April 2022

Worked a wide variety of shifts and programs during my time interchangeably during my time including:

Sports Monitor

September 2021 - April 2022

Soccer Instructor

January 2019 - 2021

ASP Leader

September 2019 - March 2021

Summer Camp Program Leader

Summer 2019 & 2021

EDUCATION

Schulich School of Business

York University

2020 - Present

Full-time student in the Bachelor of Business Administration (BBA) program

- Specialization in Finance
- Expected graduation: 04/2024

Chaminade High School

Secondary School

2016 - 2020

- Enrolled in the Gifted Program
- STEM Student specializing in core Science, Technology, Engineering, and Mathematics
- Honour Roll (2016-2020)

VOLUNTEER EXPERIENCE & EXTRA-CURRICULAR



ACCESS FOOTBALL CLUB

2021 - Present

Co-Founder | Non-for-Profit Soccer Club

- Football club based in Rexdale, Ontario
- Gives boys an affordable opportunity to play soccer in a safe, organized, and dedicated environment while providing leadership opportunities to youth in the community



SCHULICH FINANCE ASSOCIATION

2022 - Present

Member | Finance Club

- Finance Club at Schulich School of Business
- special invitations to exclusive events with large corporations and industry professionals
- keeping up to date with modern finance practices and putting these trends to use



NESTLE INCUBATOR - PERRIER

Summer 2022

Intern Case Competition

- Worked with a group of interns to provide ideas on areas for improvement and initiatives to address issues of equality, diversity, and inclusion
- Conducted research and assigned Perrier as designated subsidiary
- Presented project to a board of judges consisting of department heads from major branches of the company



GET 'EM IN GEAR

2016 - 2021

Volunteer | Charitable Initiative

- Sorted, organized and packaged soccer uniforms to be shipped overseas as part of the Get'em In Gear charitable organization
- Created inventory lists to organize shipments based on size and shipping location



LICENSED 2 LEARN

2016 - 2017

Tutoring Program

- Tutoring and assisting with test preparation and homework

PERSONAL ATTRIBUTES

- Motivated and self-driven
- Organized, patient, hardworking
- Responsible and strong leadership skills
- Team oriented, works well with others
- Works well under pressure

SKILLS & QUALIFICATIONS

- Pathways To Success STEM Portfolio Camp Certification
- Maple Math Software
- CAD software such as Solidworks and Sketchup
- Microsoft Office programs such as Word, Excel, PowerPoint, etc