

RAVICHARAN NETTYAM, EIT

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Re: Job Opportunity

Dear Recruiting Team:

Please accept this letter and résumé as application for the above position.

It is with a high level of interest that I submit my application for this post as advertised by your company and I believe this position fits well with my education, experience, and career interests. I am a Dedicated and motivated civil engineer with a background in civil construction operations with a track record of successfully completing projects under budget and ahead of schedule. Well adept to handle multimillion-dollar projects while coordinating workforce teams, consultants, clients, subcontractors, and performing budget allocation and analysis. I can read and understand engineering drawings, blueprints, schematic drawings, and complete detailed technical daily reports.

I possess excellent organizational and coordinating skills and enjoy managing all aspects of a project, from scope analysis, design, project planning, implementation, troubleshooting, conducting quality assurance (QA/QC) and safety, cost analysis and reporting. Other qualities that I possess, which may not be readily apparent from my resume include excellent communication (spoken, written and presentation) skills, including the ability to convey complex concepts and recommendations at senior levels in a clear, concise style and discretion and sound judgement in applying expertise to resolve complex issues. Furthermore, I can maintain strong relationships and communicate effectively with several senior individuals and navigate the obstacles surrounding various projects.

Thus, my successful academic and client-focused professional job roles in the past are a strong exemplification of my evolutionary path as a professional, which has allowed me to broaden my horizons, cement my unique skills and develop a prolific eye for results.

Overall, I am a detailed oriented individual with a passion for excellence, who is adept at listening to client's needs and analyzing and implementing the best designed solution. I have devoted my career to develop the strategies to meet or exceed the client expectations. I look forward to meeting with you and discussing my qualifications in more detail. I can be reached at the above contact information and although I am currently living in Toronto, I'll be able to relocate immediately and/or travel to secure employment.

Thank you for your time and consideration.

Sincerely,

RAVICHARAN NETTYAM

. Enclosure: Résumé

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PROFESSIONAL SUMMARY

Seeking a challenging position requiring demonstrated skills in leadership, planning and communication, thus utilizing interpersonal skills with my experience, educational qualifications, and technical knowledge.

CORE COMPETENCIES

- Construction & project
- Management Project Coordination
- Occupational Health and Safety Project Scheduling
- Strategic Planning
- Site Reviews
- Site Inspections Drawings and Specifications Contracts
- Client Management
- Blueprint Reading
- Stakeholder
- Vendor Management
- Quality Control
- Materials Handling Engineering Principles
- MS Office

RELEVANT QUALIFICATIONS

- Developed and implemented a project specific safety inspection and training plan to identify potential safety hazards and mitigate the impacts through safety meetings.
- Ability to work in teams and foster a spirit of cooperation while coordinating a variety of activities and personalities; strong people management and negotiating skills within a team environment.
- Well versed with Sustainable/LEED concepts and strong negotiation & analytical skills with an ability to network with consultants, suppliers, and contractors.
- Familiar with estimating concepts/techniques and efficient in using technology and advanced knowledge of BIM cost modelling.
- Ability to read, analyze and interpret construction drawings, specifications, owner contract documents and able to negotiate with sub-contractors and subsequently preparing agreements.
- A self-starter with strong organizational skills and the ability to take initiative
- Team player with a flexible attitude and the ability to prioritize workload and handle multiple deadlines
- Able to prepare, expedite and monitor logs for tracking contracts, specifications, shop drawings, submittals, RFI's, change orders and other as determined necessary for project.
- Detail oriented individual with analytical skills, highly motivated and ability to work independently to meet deadlines.
- Maintained QA/QC records.

EMPLOYMENT HISTORY

Construction Site Supervisor

TRC Builders Toronto, ON.

(02/2021 – Current)

- Spearheaded multiple projects with oversight of pre-design, detailed drawings, CCDC documents, delivery systems, project scheduling, meeting minutes, budgeting, sub-contractor management, shop drawings, RFI's, change orders, project closeout, occupancy, and safety
- Organize and supervise the productivity and performance of employees on the job site (including trades, contractors, and site staff) required to construct the project in accordance with the contracts, plans and specifications
- Coordinated with senior project manager, architect, and consultants throughout pre-design and delegation
- Executed site inspections for quality assurance and attainment of municipal permits along with documentation
- Identified areas of improvement, deployed continuous process improvements, and completed quality testing of construction materials to ensure integrity of structures and budget is followed.
- Update project schedules and ensure the schedule and look ahead schedules are followed, providing updates to the Project Manager and Senior Management as required.
- Maintained transparent communications with key stakeholders certifying alignment with client specifications, OBC Standards
- Monitored project change management process, identify change events, submit change notice, track change and optional changes in project scope, and present to the project manager.
- Frequent quality inspections to monitor and identify the deficiencies and punch list before completion
- Help the project manager oversee work at the building site to ensure that it is being done in accordance with the plans and specifications.
- Assist the Superintendent in creating and implementing schedules, estimating manpower needs, material needs, and ensuring that all necessary equipment, inspections, and regulations are met.
- To ensure that project rules, procedures, and safety standards are being followed, keep an eye on work performance.
- Advice the Superintendent and Project Manager of any potential issues, work conflicts, and scheduling challenges and help to resolve them.
- Capacity to accurately recognize problem situations, assess potential causes, and generate practical solutions in a collaborative atmosphere.

Projects Completed:

TRC Builder Residential houses: 25-Million ICI and multi-story residential projects in City of Caledon

- Managing a team of 37 construction workers on a 25-million-dollar housing development project by scheduling shifts, delegating responsibilities, and supervising tasks.
- Order construction materials, tools, and machines in relation to needs according to the schedule of construction.
- Follow engineering and architectural recommendations on the blueprints when completing construction tasks for the project.
- Operated heavy machinery and hand tools in a construction project building residential townhomes and apartments.
- Strong experience with Installation of various aligned frames, forms for installation of drywall
- Remarkable experience in installing various types of floor tiles
- Has a working knowledge of civil, architectural, mechanical, and electrical work
- Conducted workplace inspections and monitored worksite for safety compliance

House of Tires: \$10M Commercial Project has been at the forefront of truck and trailer tires repair, replacement services for over a decade.

- Maintained and monitored the progress of project development goals and provided management with project timeframes
- Monitored the worksite for the completion of necessary tasks and safety compliance
- Coordinated with laborers to ensure the meeting of weekly goals and produced status reports
- Experience and certification in the operation of required material handling equipment
- Inspected finished work, arranging alterations and repair to ensure conformance with project objectives and safety regulations.
- Handle emergencies appropriately according to established procedures, prepare and file accident reports
- Assist with project change orders; from pricing to processing & planning the workflow, and assessing cost and schedule impact
- Build window frames, doors, staircases, frame buildings, and other structures by using raw materials or pre-constructed items
- Ensures 100% compliance with customer sign off, on work authorization and change orders when required and certificate of completion.

Assistant Project Manager

Mythri Developer's (20 million Luxury Apartments: 2 & 3 BHK Apartments), Bengaluru, India (07/2017–07/2019)

- Project Engineer Spearheaded multiple projects with oversight of project scheduling, technology, work hours, budgeting, sub-contractor management, and safety.
- Coordinated with senior project manager throughout planning and delegation; executed site inspections for quality assurance; and handled documentation and attainment of permits.
- Identified areas of improvement, deployed continuous process improvements, and completed quality testing of construction materials to ensure integrity of structures.
- Maintained transparent communications with key stakeholders certifying alignment with client specifications, regulations, and safety standards.
- Completed the apartment building project three months early and \$50,000 under budget due to more work output each day and strategic scheduling.

Jr Site Engineer

Legacy Global Projects, Bengaluru, India. (08/2016 – 05/2017)

Legacy Eldora: G+30 Floors High-Rise Building.

- Optimized site activities for projects while executing construction activities with oversight of two supervisors and 20 laborers focused on executing projects on time and within budget.
- Monitored form and concrete work and excavating while maintaining safety and quality. Analyzed work functions, identified areas of improvement, and implemented innovative solutions.
- Formulated detailed reports of work progress, expenditures, and material testing results. Procured necessary materials.
- Sustained project schedule with change management and ensured alignment with project parameters.
- Supervised 30-unit high rise with a \$25 million budget.

EDUCATION

Masters in civil engineering, Lakehead University, Thunder Bay, ON

09/2019 – 12/2020

Bachelor of Engineering in Civil Engineering, REVA University, Bengaluru, India

08/2013 – 06/2017

CERTIFICATIONS

- WHMIS
- Supervisor Health and Safety Awareness Certification
- Work at Heights
- First Aid Training and CPR
- Mobile Elevating Work Platforms Certification
- Willing to drive and Valid Ontario **G** Driver's License with a clean driving abstract and reliable vehicle
- "Supervisor Health and Safety Awareness in 5 Steps"
- USA Travel Visa Business/Personal (B1/B2)
- Familiar with "The Green Book" - Ontario OH&S Act and Regulations
- Knowledge on Ontario Building Code **Regulation under the Building Code Act.**